



Cleveland-Cuyahoga  
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## **GUIDELINES FOR PUBLIC COMMENT PERIOD**

- The Port Authority's Rules and Regulations provide for a public comment period during Regular Board Meetings. Please note there is no public comment period during Committee or Special Board Meetings.
- If you wish to speak during the public comment period, please raise your hand and you will be recognized by the Chair. We ask that you speak from the podium and identify yourself prior to beginning your comments. Please limit your comments to three minutes.
- Any written material that you wish to give to the Board should be given to the Executive Director to distribute. It should be noted that all material presented to the Board in writing will be attached the Minutes.
- This is the public's opportunity to make their views known to the Board; however, it is not intended to be a dialogue between the speaker and Board members.